



**Oughtred & Harrison (Facilities) Ltd – Health & Safety Policy Statement**

Oughtred & Harrison (Facilities) Ltd (referred to as O&H for the purpose of this document) are Automotive Vehicle Bodybuilders and Convertors including the associated mechanical and electrical design, engineering and manufacturing of vehicles for sale and for hire.

O&H recognises and accepts its responsibility as an employer to provide a safe and healthy working environment for all of our employees by ensuring, so far as is reasonably practicable, that it makes appropriate arrangements for:-

- A commitment to legal obligations and other requirements as an employer
- The provision and maintenance of plant and systems of work that are safe and without risks to health
- Ensuring the safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances
- The provision of such information, instruction, training, and supervision as is necessary to ensure the health and safety at work of all employees
- The maintenance of any place of work in a condition that is safe and without risks to health and the provision and maintenance of means of access and egress that are safe and without such risks
- The provision and maintenance of a working environment for all employees that is safe, without risk to health and adequate as regards facilities and arrangements for their welfare at work.

We also accept our responsibilities for the health and safety of other people who may be affected by our activities.

The objectives outlined above will only be effectively pursued and achieved by the joint efforts of management and employees in line with our commitment towards continual improvement, the prevention of injury and ill health, and periodic internal auditing of Health & Safety O&H Systems.

To this end, the company will:-

- Consult with employee representatives, where appropriate
- Expect employees to fulfil their legal obligations by ensuring that:-
  - They work in a manner which secures their own, their Colleagues and the safety of Visitors and the public.
  - They co-operate with management in its attempt to provide a safe workplace by observing safety rules, wearing protective clothing/equipment and using safety devices where provided.
  - They do not interfere with or misuse any equipment etc. provided to secure their Health & Safety.
  - They report hazards arising from defects in plant, equipment etc. and the working environment and all accidents to their immediate supervisor.

Disciplinary action may be taken against any employee, regardless of status, who wilfully or deliberately disregards or who is consistently negligent in conforming to the Company's policy on health, safety and welfare.

The policy will be kept up to date, in light of our current and planned future activities. To ensure this, the policy and the way in which it operates will be reviewed annually, with reference to the Health and Safety at Work Act (1974).

Peter Van Smirren *P. Van Smirren* (Managing Director)

Date 19<sup>th</sup> January 2016

Kevin Stevens *Kevin Stevens* (Operations Manager)

Date 19.01.16.

Adrian Walsh *A. Walsh* (Health & Safety Officer)

Date 19.01.2016